

WINDSOR ESSEX



945 McDougall Street, Windsor, Ontario N9A 1L9



CONVENIENT



### **RENT PAYING OPTIONS**



CHC IN PERSON OFFICE PAYMENTS



### 3) CHC OFFICES

#### MAIN OFFICE

945 McDougall, Windsor. OPEN Monday - Friday 8:30 AM - 4: 00 PM

OPEN DURING LUNCH Cash, cheque, debit, bank draft, money order

#### **ESSEX COUNTY RESIDENTS**

15 C Talbot Street North, Essex Open Monday - Friday 8: 30 Am - 4:00 PM CLOSED NOON - 1:00 PM DAILY Cheque, debit, bank draft, money order

#### **DISTRICT OFFICES**

Please call your district office for office hours. **Debit card and cheques only** 

### **Rent Payment Questions?**

519-254-1681 x 2000 or 2259 www.wechc.com

## DIFFICULTY MAKING YOUR RENT PAYMENT?

TALK TO US, WE CAN HELP.

Please phone your District Office or speak with your Community Relations Worker.



Confidential, not-for-profit, professional financial credit counseling is available through this community agency partner.

Financial Fitness

1770 Langlois Ave, Windsor, ON, N8X 4M5

Telephone: 519.258.2030 Toll Free: 877.777.9218

www.financialfitnesswindsor.ca



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# CHC OFFERS EASY WAYS TO PAY YOUR RENT



#### **HOW TO PAY YOUR RENT**

In person at our offices (see over)
Electronic payment
Pre Authorized Payment Plan(P.A.P.)
Cheques
Money order
Bank draft
Debit (interac)
Direct pay (OW/ODSP)
Cash payments main office only.



#### **CHC SERVICES**



#### 1) ELECTRONIC PAYMENT

Automatically debit your bank account to pay your rent.

#### How to use E-Banking:

Go to your banking institution and arrange to have CHC set up as an e-banking payee - ask your bank to select

"Windsor Essex Community Housing Corporation (CHC)"

Your bank will request an account number.

Your account number is your CHC issued tenant number. Most tenant numbers should look like this:

## B0011111 or b001111 (1 letter with 7 numbers)

You can find this number on your tenant card, which you received when you signed your lease. Or you can find this number from a rent receipt.

If you are unsure of your tenant number or it does not look like **B0011111** (1 Letter with 7 numbers) please call us for a tenant number for banking purposes.

Once your bank has confirmed your e-banking account is set up, you can conveniently pay your rent online ( mobile phone, computer) or telephone banking at your institution.

# 2) PREAUTHORIZED PAYMENT PLAN (P.A.P.)

If you have a bank account, you can make arrangements with your bank for your rent to automatically come out on the first day of the month.

## It is a simple and easy way to pay to your rent.

The P.A.P. Form ( Preauthorized Payment Plan ) is available at all CHC Offices, or call the CHC rent payment customer service number 519.254.1681 x 2000 or 2259 or visit our website at www.wechc.com to download and print the form.