

**WE ARE HERE TO HELP
WITH THE INFORMATION AND
ANSWERS YOU NEED**

CHC OFFICE PAYMENT METHODS

945 MCDOUGALL (MAIN)
OPEN MONDAY - FRIDAY 8:30 A.M. - 4:00 P.M.

We remain open during lunch
Cash, cheque, bank draft, money order, debit

ESSEX OFFICE COUNTY RESIDENTS
OPEN MONDAY- FRIDAY 8:30 A.M. - 4:00 P.M.
CLOSED NOON - 1:00 P.M.

Cash, debit, cheque, bank draft, money order

DISTRICT OFFICES
**PLEASE CALL YOUR DISTRICT OFFICE FOR
OFFICE HOURS**

Debit card payment and cheques only.

YOUR RENT MATTERS

It is what allows CHC to maintain your housing.

Rent is due on or before the 1st day of every month. Any payment received by CHC after that first day of the month is late.

If you are ever going to have a problem paying your rent on time, please get in touch with your District Office immediately.

If you have question about any of our convenient rent paying options please call:

**RENT PAYMENT CUSTOMER
SERVICE**
519 - 254-1681 x 2259 or x 2269

**CONVENIENT
RENT PAYING
OPTIONS**



945 MCDOUGALL STREET
WINDSOR, ONTARIO
N9A 1L9



www.wehc.com



**IT'S ABOUT
YOUR TIME**

NEW E - BANKING PAYING YOUR RENT ON TIME & ON-LINE

Paying your rent used to mean making the trip to one of our offices. But now, with e-banking services provided by your financial institution, you have the flexibility to pay your rent at any time, day or night.

All you need is a computer, debit card, internet connection and you are ready for this time -saving Service from the comfort of your home.

Signing up is easy! Visit your bank or your bank's website for more information and add Windsor Essex Community Housing Corporation (CHC) as a payee.

ELECTRONIC PAYMENT

This is a very convenient way to pay your rent. Electronic Payment could be made by phone, ATM(bank machine) or on the Internet. To pay your rent electronically, contact your bank to set it up. If you already pay other bills, like hydro, phone and cable by tele-banking, then you set up your CHC rent payment the same way. Be sure to ask your bank about any fees associated with this service.

The payee (who your rent is going to) is *Windsor Essex Community Housing Corporation (CHC)*. An account number will be requested. This is your CHC Tenant Account Number.

The bank will ask for an account number, which you will find on the tenant card given to you when you moved in. See below:

The CHC Account number is a Letter followed by 7 numbers.

By example:

B1234567

Please call us if your

Tenant Account Number does not look like this.

Call 519-254-1681 x 2259 or 2269 if you are not sure of your CHC Tenant Number. It is important this number is correct to ensure your payments are applied to your account.

CHC OFFERS A VARIETY OF WAYS FOR YOU TO PAY RENT. SO YOU CAN SPEND YOUR TIME ON WHAT REALLY MATTERS.

PRE AUTHORIZED PAYMENT PLAN (P.A.P.)

If you have a bank account, your rent can be transferred from your bank account automatically on the 1st day of every month. It is a simple and easy way to pay your rent.

The P.A.P. form is available at all CHC offices, or visit our website to download and print.

www.wehc.com

We accept these payment methods too.

- Cheques
- Money order
- Bank draft
- Debit (Interac)
- Direct pay (OW/ODSP)

